

Visa & Travel Document Checklist

Documents can make or break your trip. Use this checklist before every journey to ensure you have every paper, permit, and proof you need — digital and physical.

■ Passport & Identity

- Passport valid for 6+ months beyond return date
- Passport has at least 2–4 blank pages
- Photocopies of passport bio page (carry separate from passport)
- Digital scan of passport saved in email/cloud storage
- National ID card (as backup)
- 2 recent passport-size photos (some countries require at border)

■ Visa Requirements

- Confirmed visa type required for every country on itinerary
- Single-entry vs. multi-entry visa (check your route!)
- e-Visa or visa-on-arrival confirmed and printed
- Visa approval letter (if applicable) printed AND digital
- Yellow fever vaccination card (required in 40+ countries)
- Onward/return ticket proof (some countries require this)
- Proof of sufficient funds (bank statement, last 3 months)
- Hotel/accommodation booking confirmations

✈️ ■ Flight & Booking Documents

- Outbound flight confirmation & e-ticket
- Return / onward flight confirmation
- All connecting flight segments confirmed
- Accommodation confirmations for each destination
- Car rental confirmation (if applicable)
- Tour bookings, activities, transfers confirmed
- Cruise or ferry tickets

■ Health & Insurance

- Travel insurance policy document (print + digital)
- Insurance emergency assistance phone number saved
- COVID-19 vaccination card or equivalent (check requirements)
- Prescription medications with doctor's letter
- List of allergies and blood type on wallet card
- International health insurance card (if applicable)
- List of nearest hospitals at each destination

■ Finance & Emergency

- Primary debit/credit card (no foreign transaction fees)
- Backup card (different network – Visa & Mastercard)
- Emergency cash (USD, EUR, or local currency)
- Bank notified of travel dates and destinations
- Emergency contacts list (family, embassy, travel insurer)
- Home country embassy contact at destination noted
- Digital backup of all documents in Google Drive / iCloud

■ Additional Documents (If Applicable)

- International Driving Permit (IDP) – required in 150+ countries
- Vehicle rental agreement
- Student ID / ISIC card (for discounts)
- Senior card (for transport/museum discounts)
- Press credentials (for journalists)
- NGO / volunteer organization letter

■ **Golden Rule:** Always carry physical + digital copies of every critical document. Email yourself scans of your passport, visa, insurance, and bookings before departure. In an emergency, you can access them from any device, anywhere in the world.